



## OGNIWO POLISH MUSEUM SOCIETY INC.

1417 Main Street, Winnipeg, MB R2W 3V3

Tel.: 204-586-5070

OgniwO Polish Museum runs on the dedication of its volunteers. Without them, we wouldn't exist. If you're interested in getting involved, please explore our volunteer opportunities below and discover how you can help us continue to thrive. If you are interested, please fill out an application and email to: [Info@polishmuseum.com](mailto:Info@polishmuseum.com) or call (204) 801-8659.

Help is needed in the following areas:

**Collections management:** handling new acquisitions, data entry for accessioning information, building storage solutions, assisting the Collections Manager/Archivist with assorted other tasks.

**Exhibit support:** conduct research on various topics, assist with text and/or photo layout using software such as Publisher, assist with exhibit set-up, display cabinets, wall hanging, assist with exhibit take-down, return of artefacts to storage, etc.

**Workshops:** using software like PowerPoint/ Publisher to create workshop posters and flyers, send out notices of workshops to media outlets, coordinate registration, receive and manage workshop fees, assist Instructor(s) in other assorted tasks.

**Social Media:** assist Executive Officers in posting information, photos, etc. on Museum events and happenings to various on-line platforms, including website, Facebook, Instagram, assisting with other tasks as required.

### ***Volunteer Application***

OgniwO Polish Museum is looking for dynamic volunteers to help gain community support, plan activities and maintain our rich history. Please submit your application to: [info@polishmuseum.com](mailto:info@polishmuseum.com).

Thank you for your interest in volunteering with us. The minimum age to volunteer is 18.

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

#### **Which of the following tasks interest you?**

- |   |  |
|---|--|
| <input type="checkbox"/> Collections management | <input type="checkbox"/> Social Media                  |
| <input type="checkbox"/> Exhibit support        | <input type="checkbox"/> Other (please specify): _____ |
| <input type="checkbox"/> Workshops              |  |

#### **How often are you interested in volunteering with us?**

- Once a week  Once a month  Special Events  Other \_\_\_\_\_

#### **Please circle the days you are available for volunteer work.**

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Hours available \_\_\_\_\_